

## **CBAS Board Meeting Minutes**

**Saturday, February 18, 2006**

College of Mount St. Joseph

Today's board meeting was held at the Correyville public library, 2802 Vine Street. The meeting began with a discussion of past accomplishments of and future plans for CBAS.

### **TREASURER'S REPORT:**

Elaine Dorsa, Treasurer, passed out a detailed print out of the expenses and assets of CBAS. CBAS has a balance of \$5,096.19, as of December 31, 2005. Elaine is also working on updating the required forms to maintain CBAS's non-profit status (501C3) that is due by the end of March 2006.

### **MEMBERSHIP:**

Dianne Dennis reported that 35 members have renewed their membership, 38 have not. There was a discussion about calling non-renewing 2005 members to find out why they haven't renew. Dianne will send a list to Keith Kuhn, CBAS president.

### **WORDART EXHIBIT CATALOGUE:**

Jack Campbell mentioned that there was a tremendous response to our WordArt Exhibition with possibly up to 1000 people viewing the work. Celene Hawkins, who organized the show with help from many CBAS members, is still researching publishing a catalogue from the exhibition. It would serve as a promotional tool for our organization with some copies being given to the artists in the exhibition and other copies for sale, possibly on our website and through local book stores. Someone would need to be in charge of sales and distribution of the catalogues.

Celene and Gabrielle Fox will be attending a grant writing meeting with the intention of applying for a City of Cincinnati Art grant to help fund the project. There was also discussion about needing a current event to tie in with the proposal. Jack Campbell mentioned the possibility of doing a children's workshop based on paper houses whose surfaces would be decorated with words & images related to issues of freedom and asylum, possibly teaming up with the Freedom Center.

### **BOOKWORKS 7 EXHIBIT:**

Karen Hamner, Chicago book artist, will be giving a spring workshop (date not set yet) in conjunction with CBAS's annual exhibit, Bookworks 7 which is May 5-June 19 this year. There will also be an exhibition of her work at the downtown branch of the public library.

To encourage new youthful book artists to enter the exhibit, the board created a new membership category for students (high school or college). A fee of \$10.00. will entitle them to enter Bookworks 7 and become members of CBAS. To qualify, they must be full-time students and list the school they are attending on the Bookworks 7 entry form.

There was a lengthy discussion about the CBAS website as it is sorely in need of updating. Celene Hawkins and Dianne Dennis will be working to update it and make it more user friendly.

### **NEWSLETTER:**

The CBAS newsletter (printed version) is still in the works. It has been difficult for Lou Kroner to get the information compiled from our members and then to get it formatted by Nancy McIntosh, a CBAS member who moved to Michigan, who then sends it back to Lou to get printed locally. He is hopeful that it will be ready in the next month.

### **CONCLUSION:**

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The meeting concluded with a discussion about a possible visit to the University of Cincinnati's DAAP Special Collections, to which all CBAS members will be invited, possibly on a Saturday afternoon, in the coming month

Lunch, provided by CBAS, and a "show-and tell" sharing of handmade books by the general membership, followed the board meeting. Attendance by CBAS members was sparse, it was thought, because of bad weather.

Minutes by Margaret Rhein with help from Dianne Dennis

## CBAS Board Meeting Minutes

**Saturday, April 1, 2006**

DAAP Library

Board members attending: Cranford Campbell, Jack Campbell, Diane Dennis, Elaine Dorsa, Gabrielle Fox, Keith Kuhn

Board members not in attendance: Celene Hawkins, Rebecca Shaffer, Mark Palkovic

Members attending: Jeanne Clark, Kate Kern

Agenda:

1. Welcome and Introduction

Keith welcomed us and handed out the agenda. We all agreed that we had just had a delightful tour of the DAAP Library and enjoyed seeing and handling many of the artist books in the collection. Keith asked if we felt it appropriate to give Jane Carlin, Head of the DAAP Library, a gift as well as a formal thank you. Everyone agreed to this proposal. Keith will take care of that.

2. Treasurer's Report: Elaine

Elaine reported that we have 2,693.00 in one checking account and 1,143.00 in another. We also have 2,048.00 with interest in a CD. 850.00 had been collected in dues and several other renewal checks have arrived since then.

Elaine has completed the IRS form required in order for CBAS to continue as a non-profit. The meeting was short and we did not discuss the details.

3. Membership Report: Dianne

Dianne handed out an updated list of 2006 members and Keith passed out a membership list for 2005. We have 41 members who have renewed and several honorary members in addition to that number.

Keith went through the 2005 membership list and identified the names of those who had not renewed. He will contact most of them and a few other board members will contact several others.

4. Programs Report: Rebecca and

5. Exhibits Report: Celene

Rebecca and Celene were not with us and so we had a brief discussion regarding Karen Hanmer's upcoming visit and the BookWorks 7 Exhibition. We would like to have a reception of some sort while Karen is visiting and have either an opening, closing or both for BookWorks 7. Keith will check the library's schedule and we will then decide. Keith will also check the possibility of a reception for Karen at Leslie and Carteaux's.

6. Board Membership Composition:

Cody Calhoun and Cecelia (Cecie) Cecie Chewing have both expressed interest in becoming board members. Keith handed out brief biographies that each of them had sent to him. We will discuss this more formally at the next meeting, but everyone seemed to be in agreement that they would both be an asset to the board.

Keith will be resigning from the board when his Chairperson-ship expires in June. Several other board members will also be resigning.

7. Web Site

The first page of our website has been updated. There are a few spelling errors, but the information is up to date and a membership form can be easily downloaded.

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### 8. Roundtable Discussion

The meeting was the shortest in CBAS history and it was decided we would meet again this month.

Gabrielle gave Keith the paper work sent to her old studio address from the State of Ohio which must be returned in July.

Minutes taken by Gabrielle Fox

## **CBAS Board Meeting Minutes**

**Thursday, August 3, 2006**

Cincinnati Club Building  
30 Garfield Place, Suite 520-5th floor

Present: Cecie Chewning, Elaine Dorsa, Cran Campbell, Jack Campbell, Cody Calhoun, Keith Kuhn, Mark Palkovic

Chair Keith Kuhn called the meeting to order at 7 pm.

Treasurer Elaine Dorsa reported that CBAS currently has \$5315.69 on deposit in the bank.

The Board approved listing Celene Hawkins as the official contact person with the Ohio Secretary of State for purposes of retaining CBAS's 501(c)3 tax status.

Web site maintenance. The CBAS website is currently down because the internet domain, registered under the name of former CBAS member Katie Harper, has an expired registration. Keith Kuhn agreed to contact Celine to ask her to get in touch with Katie to arrange for transfer of contact person to CBAS Treasurer Elaine Dorsa for purposes of domain registration. There are three major expenses associated with maintaining the CBAS website: registration of the domain name, server space, and retaining the services of a webmaster/designer. The Board agreed to pay for a 10-year term for the domain registration for \$249.00, providing a significant savings over the cost of annual renewal. Keith agreed to contact Peg Rhein to ask her to send out an e-mail message to the membership announcing that the CBAS website is temporarily down. The site will be active again when the registration of the domain has been renewed.

A tour of Hebrew Union College's library will take place on September 10, 2006, tentatively at 2:00 pm. The Indianapolis Book Arts group will be invited.

Pop-up artist Robert Sabuda will be in attendance at "Popupalooza" to be held at the Public Library of Cincinnati and Hamilton County on November 18, 2006. Cody Calhoun agreed to contact Public Library Program/Exhibits Coordinator Laura Dell about Cody presenting a workshop at the event. Others from CBAS are invited to step forward to present workshops also. CBAS will have a publicity table at the event.

The following slate of officers was approved (moved by Cran, seconded by Cody, and approved by acclamation):

Chair: Jack Campbell  
Vice-Chair: Cecie Chewning  
Treasurer: Elaine Dorsa  
Secretary: Mark Palkovic

The members-at-large of the CBAS Board are: Cran Campbell, Cody Calhoun, Celine Hawkins, and Dianne Dennis.

It was determined that many of the new Board members do not have a copy of the by-laws and other documentation needed. Jack agreed to distribute copies of the "blue notebook" containing this information to the new Board members.

There was a discussion of the location of the CBAS archives. Mark agreed to contact Jane Carlin, head librarian of the DAAP Library at UC, to ask about the possibility of locating the archives there. The DAAP Library holds a significant collection of artists' books.

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There was a brief discussion of the local writers' organization Ink Tank. Ink Tank has expressed an interest in working with CBAS.

The next Board meeting is tentatively scheduled for Thursday, Sept. 14 at 7:00 pm at the TPA conference room in the Cincinnati Club Building, 30 Garfield Place (corner of Garfield Place and Race Street).

Minutes by Mark Palkovic, Secretary

## **CBAS Board Meeting Minutes**

**September 14, 2006**

Cincinnati Club Building  
30 Garfield Place, Suite 520-5th floor

Present: Cecie Chewning, Elaine Dorsa, Cran Campbell, Jack Campbell, Cody Calhoun, , Mark Palkovic

Chair Jack Campbell called the meeting to order at 7:20 pm.

The minutes of the meeting of 8/3/06 were approved.

Treasurer Elaine Dorsa reported that CBAS currently has \$6175.70 on deposit in the bank.

The CBAS study group meets next on Saturday, Sept. 16. A fee structure was approved: there will be a \$5.00 materials fee for all attendees (per session); an additional payment of \$20.00 will entitle the participant to CBAS membership for the remainder of 2006 and all of 2007.

Robert Sabuda event at PLCHC. The Public Library has a 2-month-long pop-up event planned. The centerpiece of this is the November 18 visit by well-known pop-up artist Robert Sabuda. CBAS members are invited to present workshop sessions during the 2-month "Popupalooza."

The CBAS membership brochure needs to be updated. There was talk of developing a bookmark advertising CBAS—this might be a good project for the Saturday study group.

InkTank and PLCHC Writers' Weekend. Cody Calhoun will teach a workshop on making an accordion book, to be used as a writer's notebook. This will be held at the Peaselee Center September 30.

Exhibits report. Bookworks 8 will begin in May 2007.

The CBAS website is back in operation.

The Board approved the gift of a \$50 gift certificate to David Geldner of Hebrew Union College Library as a thank-you for his presentation on September 10.

The next meeting of the CBAS Board will be Thursday, October 12 at 7:00 pm at the Cincinnati Club Building, 30 Garfield Place, downtown.

Minutes by Mark Palkovic, Secretary